

+Lake Worth Christian School

7592 High Ridge Road, Boynton Beach, Fl. 33426 Phone: 561-586-8216 Fax: 561-586-4382

Refund Policy

In the event a student authorization or visa cannot be obtained or the student decides not to attend or leaves the International Education Program at Lake Worth Christian, it is agreed that only a portion of the paid tuition fee will be refunded. In all cases, the application fee will be retained to cover administrative expenses.

The following refund policy will apply for each school year for which a student is registered:

1. If the student authorization is not approved (original copy of rejection letter from the Embassy required) then a full refund, except the application fee, will be given.
2. If the student withdraws prior to the first day of school two-thirds (2/3) of the full tuition is refundable.
3. If the student withdraws after less than one month of school attendance one-half (Y2) of the full tuition is refundable.
4. After one month of school attendance there will be no refund of the full tuition.
5. For Home stay costs, the month during which the student withdraws (no matter how few days) will not be refunded, but any subsequent months will be refunded fully.

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Application Document Checklist

1. Completed Application Form
2. SLEP or TOEFL test scores verification document
3. Completed Student Participation Agreement
4. Copy of Passport and current Student Authorization (if available)
5. All original plus officially translated copies of transcripts and/or report cards
6. Completed Pastor's Questionnaire regarding the family's church situation
7. \$100.00 (U.S.Dollars) application fee (non-refundable) payable to: Lake Worth Christian School
8. Completed Financial Responsibility form
9. Completed Student Homestay Information form (if a homestay is desired)
10. Guardianship/Custodial documents (if available)
11. When a student is accepted (receipt of letter of acceptance) the first year's tuition* is required. After the school receives the completed Enrollment Form and tuition then an 1-20 form will be issued and mailed.
12. The 1-20 form must then be taken to the U.S. embassy in the student's country to apply for an F-1 visa. This stage of the process can take up to 30 days to receive the visa so application plans must be timed to insure that the student arrives at least ten (10) days before the first day of school.
. *See Refund Policy

Additional Notes

1. Application fee and tuition can be paid by bank-transfer, money-order, or certified check. Please make checks or money-orders payable in U.S. dollars to: Lake Worth Christian School.
2. Fees are subject to change.

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International Student Education Program Admissions Process

Steps for Admission

1. Family inquires about admission and requests all admission forms be sent.
2. Family fills out admission forms including all necessary documents (see checklist on Application Form) along with \$100.00 non-refundable application fee made payable in U.S. dollars to Lake Worth Christian School
3. Lake Worth Christian School (LWC) will determine the eligibility of student and notify the applicant by letter informing them of their status.
4. An interview is arranged either face-to-face or by phone with student and parent/guardian, which includes discussion of possible living arrangements with a resident family if a Homestay is not desired.
5. After the interview the School informs the family of their acceptance or non-acceptance. If accepted, the School then sends an official Letter of Acceptance, Registration Form, and details of the Homestay arrangements (if needed), to the family.
6. The family returns to the School the completed Enrollment Form and the Full Tuition (made payable in U.S dollars to Lake Worth Christian School) informing the School of their intention to enroll their student. If a Homestay is needed then that fee is also required in full at this time.
7. Upon receipt of the completed Enrollment Form and Full Tuition the school fills out an I-20 form and sends it to the family.
8. The family takes the I-20 to the consulate and applies for an F-1 visa and if issued, can now enter the U.S. as a student at Lake Worth Christian School. Arrangements must be made at this time for Medical insurance and the Medical Insurance Form should be sent to the school.
9. All International students must plan to arrive in the United States at least 10 days prior to school opening.
10. If a student is not living with his/her parents the school reserves the right to determine the family with whom the student will stay. No student will be permitted to live in an apartment or live on their own since not only is he/she in America to study but also to integrate into American society and culture.

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English Language Recommendations for International Students

In order for international students to do well academically in an English language studies environment they should be able to read, write, understand, and speak in English at an adequate level.

Students applying for middle school (6-8) or high school (9-12) should have a score of one of the following:

40 or above on the SLEP Test

470 or above on the TOEFL Written test

150 or above on the TOEFL Computer based test

47 or above on the TOEFL Internet based test

If a student's primary goal is to come to America to learn the language and is not too concerned about academic progress until after English language proficiency is gained then the above scores could be adjusted.

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International Education Program Fee Schedule (2010-2011)

Tuition Fee Breakdown	High School (9-12)
1. Tuition Base	\$8,000.00
2. Medical Insurance	\$550.00
3. Enrollment Fee	\$400.00
4. Application Fee	\$100.00
5. Monthly room and board of \$400.00 (includes transportation)	

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International Student Application Form

Student Information

Name _____ Grade Application _____

_____ *Family Name (last)*

_____ *Given Name (First)*

_____ *American Name (if desired)*

Male Female (Circle One) Birthdate _____ Place of Birth _____ Citizenship _____

(Month/Day/Year)

English Language Proficiency Score(s) TOEFL Test _____ SLEP Test _____ (Attach verification of one)

Permanent Mailing Address (Home Country)

Street _____

City _____ Country _____

Telephone _____ Fax _____ E-Mail _____

_____ I will be residing in America with my parent(s) or relative(s) _____

_____ I will require a homestay (Please complete the Student Homestay Information form)

Student's Family Information

Father's Name _____ Occupation _____

Telephone _____ Fax _____ E-Mail _____

Mother's Name _____ Occupation _____

Telephone _____ Fax _____ E-Mail _____

Address (if different from above) _____

Emergency Contact Person in Home Country

Name _____ Relationship to student _____

Telephone _____ Fax _____ E-Mail _____

FOR OFFICE USE ONLY

Received: Passport and/or Student Authorization: _____ Interview Date: _____
Report Cards / Transcripts: _____ Prepaid Tuition Received: _____
Pastor's Questionnaire: _____ Letter of Acceptance Issued: _____
Application Fee: _____ Registration Complete: _____
Accepted by Lake Worth Christian: _____ Homestay Placement Complete: _____

Relative or Local Contact Person (if available) responsible for student in America

Name _____ Relationship to student _____

Address _____

Telephone _____ Fax _____ E-Mail _____

Medical Information

Physical Condition

Is your child able to participate in a full Physical Education Program? Yes _____ No _____

*If No please note: A doctor's certificate is required for exemption from PE class as this is a compulsory subject.

Does your child have any of the following:

Diabetes _____	Hearing Problem _____	Heart Condition _____
Asthma _____	Vision Problem _____	Glasses/Contact Lenses _____
Epilepsy _____	Allergies _____	Fainting _____
Other _____		

Briefly explain above condition(s): _____

Name of Family Dr. (if available) _____

*** Note: Medical insurance coverage must be purchased for international students.
Accidental Medical insurance is also suggested.
Dental insurance is not mandatory.**

Student Answers

Please state briefly your reasons for wanting to study in America.

Please state briefly your personal testimony of your faith. _____

Academic Information

Please attach both original and officially translated **copies of transcripts** and / or **report cards** for the past two years.

Please identify the student's English language score from either the SLEP test _____ or the TOEFL test _____ and attach documentation.

Schools Attended: List the last two schools, starting with the most recent.

<i>School</i>	<i>Grade</i>	<i>Location</i>	<i>Dates of Attendance</i>
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Has the student repeated any grades? _____ If yes, which grade _____ what year _____

Does the student have any academic problems? If so, please supply details so we can establish whether, and how, we can meet the student's needs.

Does the student have, or has he / she experienced any social problems? (Explain)

Does the student have, or has he / she experienced any behavioral problems? (Explain)

Please list student's interests and hobbies (for example; soccer, piano, stamp collecting etc.)

Is there anything else you wish to convey to the school?

When the student is accepted Prepaid Tuition for the school year is required before an official Letter of Acceptance and I-20 form will be issued.

Please notify the International Student Coordinator of any change of address, telephone or fax number.

_____ Date _____
Parent's Signature

_____ Date _____
Parent's Signature

How did you hear about the Lake Worth Christian School International Education Program?

DOCUMENT CHECKLIST

Please ensure that all required information is enclosed with your application.

1. Completed **Application Form**
2. **SLEP** or **TOEFL** test scores in English Language
3. Completed **Student Participation Agreement**
4. Copy of **Passport** and current **Student Authorization** (if available)
5. All original plus officially translated **copies of transcripts** and / or **report cards** for the past two years
6. Completed **Pastor's Questionnaire**
7. **Application Fee of \$400 in U.S. dollars** (non-refundable) payable to: Lake Worth Christian School
8. Completed **Financial Responsibility Form**
9. Completed **Student Homestay Information Form** (if applicable)
10. **Guardian / Custodianship document** (if available)

Please mail your completed application, registration fee, and accompanying documents to:

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Boynton Beach, Florida 33426 USA